



GPVA Information Technology Committee (ITC)

Meeting Minutes 2/4/2019

The GPVA IT Committee met from 8:00-9:15pm on Monday Feb. 4, 2019.

Attendees included: Chris Fink (Chair), Sid Smith, Tamar Yager, Charlie Jordan, and Jonah Thomas.

1. Solicitation for new Webmaster nominations and IT Committee Members.

Chris Fink encouraged those on the call to nominate themselves for the GPVA Webmaster position, for the term commencing Feb 10, 2019, and/or to identify qualified candidates from their own locals to volunteer as either Webmaster or an IT Committee Member.

2. Review of Websites

Tamar Yager noted that a number of people (not just in the GPVA but in the GPUS as well) have recently had problems with the NationBuilder site, and so the sooner we can translate its functionality and databases to the Drupal site, the better. Chris Fink noted that one of the tasks already on the ITC task list is to identify NB functionality which has yet to be duplicated on the Drupal site, and progress was made toward such identification, notably the ability to perform email blasts to select groups of members, and track their interaction, as well as to track financial contributions via 3rd-party payment processors. Sid Smith asked about, and Chris Fink confirmed, the ability to perform mass import of membership data to the Drupal site, so that is a lesser concern. Overall, Chris Fink reported that he considers the Drupal site complete, with the exception of the items identified in the IT Committee task list.

3. Review of IT Committee Task list

The IT Committee task list, like all of our committee task lists, are restricted to IT Committee members, and are not visible without logging into the site. This is by design.

Chris Fink urged those on the call to identify tasks they might be interested in pursuing, and to accordingly volunteer for those tasks by clicking the "Edit" link next to the task, and entering their user names into the provided field.

Chris Fink noted that the primary task he will be working on over the next week is Task #24, the development of a general Drupal website user guide for GPVA officers, especially the Webmaster.

A number of new tasks were identified:

- (a) Copying the "Take the Test" link (and background) from the NationBuilder home page into a

suitable location on the Drupal site.

- (b) Installing a Webform module for the production of a platform idea entry page for Platform Committee (PC) members.
- (c) Periodically check browser compatibility for the site on different browsers, and notify Drupal developers accordingly.
- (d) Utilize one or more of our alternate/unused domains to host a simple HTML site with contact info, in case the main site cannot be loaded. (Currently unused domains are typically forwarded to main vagreenparty.org domain).
- (e) Allow/test a mechanism by which new members can be accepted (or at least manually entered) into our database without an email address.

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